



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
Room 372, Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montano

VICE CHAIRPERSON  
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio  
Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

### MINUTES OF THE SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS REGULAR WEEKLY MEETING DECEMBER 13, 2006

#### CALL TO ORDER

Chair Montano called the meeting to order at 10:06 a.m.

#### OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

#### ATTENDANCE

##### Present

Chair Eleanor R. Montano  
Vice Chair Helen H. Stathatos  
Frank Bacio  
Vito Cannella  
Rita Hall  
John A. Hammargren  
Carl E. Moore

##### Others Present

Jim Corbett, Assistant Chief, Commission Services Division  
Audra Galang, Commission Services Division

#### APPROVAL OF DECEMBER 7, 2006 MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Cannella, and unanimously carried, the minutes of December 7, 2006 were approved, with corrections, as follows:

**Page 2, Staff Report No. 4. ADD The Certificate of Appreciation and a birthday card of for Ms. Sherry Scates ~~was~~ were mailed. Because of her illness, she excused herself ~~to~~ from the Christmas Party.**

#### CHAIR'S REPORT

Chair Montano reported that she visited former Commissioners Caffé Greene and James Cragin and wished them well. She also reported on the following articles: "A Prison of Our Own Making", "Deadly Delays" of the Los Angeles Times dated December 8, 2006; "Inmate's Death Is Ruled A Homicide" and "Inmate Guilty Of Jailhouse Murder" of the Los Angeles Times dated December 12, 2006. She said that LAPD Officer Cristina La Parte was done in the makeover of her house.

Commissioner Hammargren reported an article on alcohol recovery. Commissioner Bacio reported an article on "Jail Inmate Slain in Castaic Jail Facility" in the Los Angeles Times dated December 12, 2006.

After a brief discussion on the new procedure for soliciting personal care products from World Vision Donor Service, the Commission decided not to ask from them. Commissioner Hammargren nominated Commissioner Hall to spearhead the solicitation project of charitable giving and the Commission agreed. Commissioner Hall accepted the nomination and suggested to give out gifts to Camp Scott's girls on Valentine's Day and on their graduation day.

#### **TREASURER'S REPORT**

Commissioner Bacio reported the current balance of the Commission's Charitable Fund is \$790.

#### **STAFF REPORT**

Mr. Corbett, staff, reported the following:

1. No delivery of personal care products came from World Vision Donor Service because of their change of procedure. We are now required to join and pay a membership fee of \$100 for one year, as a silver member.
2. A letter to LACFAEA was prepared and delivered. A donation of \$100 was solicited and deposited to the Commission's Charitable Fund.
3. A copy of the Sheriff's Department's Achievement 2002-2006 Report was shared with the Commissioners.
4. A letter of recommendation to Sheriff Baca was prepared but will be further reviewed.
5. Prepared draft letters of invitation to Ms. Patricia Ploehn, Director of DCFS, as the speaker in February 14, 2007, and to Ms. Sachi A. Hamai, Executive Officer of the Board of Supervisors in February 7, 2007.
6. A get well card was prepared for former Commissioner James W. Cragin and circulated for signatures of the Commissioners.

#### **CORRESPONDENCE**

Chair Montano received correspondence from various companies asking for donations.

## **FACILITY/GROUP HOME INSPECTION REPORTS**

### **San Gabriel Children Center – 98, #1**

Chair Montano and Commissioner Hammargren visited this facility on December 11, 2006 and found it is a good home and in a nice neighborhood. All the children go to a private school. Incident reports are computer generated and well organized paperwork. It was given a rating of **Satisfactory**.

### **Family Solution #11 – 36. #2**

Chair Montano and Commissioner Hammargren visited this facility on December 12, 2006 and found areas of concern. Repair the wall in water heater closet and clean dryer lint. The facility has many incident reports in the computer record and there is lack of response by the social workers.

### **Los Angeles County Arraignment Court**

Commissioners Bacio, Hall and Moore visited this facility on December 12, 2006 and found areas of concern. There is a need for larger turn out gear, two more release deputies, two more computer deputies and a panic button on the lock-up. There is a need to put a repeater system for radios.

Vice Chair Stathatos gave a corrective action plan to Jay Cee Dee Children's Home because of an incident that was not completed yet.

## **NEW BUSINESS/ANNOUNCEMENTS**

Chair Montano shared inspection assignments with the Commissioners for the following week.

Mr. Corbett announced that Ms. Jennifer Lehman of County Counsel will give an agenda update at the January 10, 2007 meeting. He reminded everybody that he will be on vacation from December 29, 2006 to January 22, 2007.

## **PUBLIC COMMENT**

There was none.

## **MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There were none.

## **ADJOURNMENT**

There being no further business, Chair Montano adjourned the meeting at 11:05 a.m.

Respectfully submitted,

*Jim Corbett*

Asst. Chief, Commission Services Division